

Dubai Toolroom Privacy Policy

1. Introduction

Dubai Toolroom is committed to safeguarding the privacy of users accessing our platform. This policy outlines how we collect, use, and protect your data. We do not sell or misuse data, and all processing is done strictly for recruitment purposes.

2. Definitions

'User' refers to job seekers, employers, or any visitor accessing our platform. 'Personal Data' refers to identifiable information collected during interaction with our website or services.

3. Scope

This policy applies to all data collected through Dubai Toolroom's platform from candidates and employers in relation to job recruitment.

4. Information We Collect

- Name, email, phone number
- CV/resume
- Work experience, visa status, job preferences
- Technical data (IP address, browser, device info)

5. Methods of Collection

We collect data via forms, CV uploads, user communication (email/WhatsApp), and tracking cookies for analytics.

6. Purpose of Collection

We collect information to:

- Match candidates to jobs
- Improve job filtering accuracy
- Inform users of job updates
- Ensure smooth recruitment operations

7. Legal Basis

Processing is based on user consent, legitimate interest for recruitment, and compliance with UAE data regulations.

8. Data Sharing

Data is shared only with verified employers and only after internal filtering. No third-party sales or marketing usage is permitted.

9. Data Retention

Candidate data is retained for up to 24 months. Users can request deletion at any time.

10. Data Security

We use encryption, password-protected systems, and access control to protect user data. We comply with industry security best practices.

11. Cookies

Cookies help analyze website traffic and improve user experience. Users can disable cookies in their browser settings.

12. Communication

We may contact users for job follow-up and updates. Users can opt out via email.

13. Candidate Rights

- Right to access data
- Right to correct or delete data
- Right to withdraw consent
- Right to data portability

14. Third-Party Tools

We may use third-party tools for analytics or form processing. All providers are compliant with relevant data laws.

15. Children's Privacy

We do not collect data from anyone under the age of 18. If discovered, such data will be deleted.

16. Policy Updates

We may periodically update this policy. Users will be notified through the platform.

17. Contact

For questions or data requests, contact us at: dubaitoolroom@gmail.com